CONTENT REVIEW CHECKLIST

Course Name and Number:	**Clinics, Seminars, and Workshop Skills Development, MUSIC 195D**
Date of Content Review:	**Spring, 2008**

*******************************SIGNATURES******************************

Department Chair:	_(signature)_ 3-11-08	**Date:**	
DIC Chair:	_(signature)_	**Date:**	3/26/08
Division Dean:	_(signature)_	**Date:**	3/26/08
CIC Chair:	_(signature)_	**Date:**	4/15/08
Sr. Dean of Instruction:	_(signature)_	**Date:**	5/9/08

✓	Please check this box if there has not been any substantial change to the current course outline, <u>and</u> this course has gone through Content Review since Spring 2000. If you have checked this box, only submit this signature page together with an updated course outline (in approved format), the current (old) outline, and the course-level SLO.

Reviewed by:

Dept.	DIC	Step	Documentation
	(init)	1. Involvement of faculty with appropriate expertise;	List names of faculty involved in performing content review of this course.
	(init)	2. Consideration of course objectives as set by the relevant departments;	List on separate attached sheet (objectives should be on official course outline form)
	(init)	3. Review based on a detailed course syllabus and outline of record, tests, related instructional materials, method of instruction, type and number of examinations, and grading criteria; **IF COURSE BEING REVIEWED DOES NOT HAVE A PRE/CO-REQUISITE, OR ADVISORY, YOU NEED ONLY DO STEPS 1 - 5.**	**Provide copies of:** (in this order) Content Review Audit Procedure Form (for DIC/CIC review) This Checklist (with signatures) Content Review Validation Form Pre/Co-requisite/Advisory documentation (if applicable) New Course Outline Old Course Outline Updated Syllabus Updated sample test Updated sample assignment Justification for offering course Dept. Justification Statement (in relationship to Dept. goals) Cultural Pluralism (if applicable) Course-level SLO Outline on disk (or sent as attachment to CIC office)
	(init)	4. Identify procedures used to verify that the necessary content and/or skills are being taught, and that they're taught consistently across sections of the same course;	Provide narrative and/or documentation as to how your department verifies this.
	(init)	5. Maintenance of documentation by the Instruction Office that all steps were taken;	Provide required documentation to Instruction Office where it will be kept on file.
**REMINDER: ANY MINOR CHANGES REQUIRES A SUBMISSION OF A COURSE/CATALOG CHANGE FORM ANY MAJOR CHANGES REQUIRES A SUBMISSION OF A COURSE REVISION FORM**		
		6. Specification of the knowledge and/or skills which are deemed necessary at entry and/or concurrently;	Provide explicit and detailed narrative description of knowledge and/or skills.
		7. Identification and review of the pre/co-requisite which develops the above-mentioned body of knowledge and/or skills.	Provide copies of course objectives, content, etc. which identifies the knowledge and/or skills.
		8. Matching of the knowledge and skills in the targeted course with those developed or measured by the pre/co-requisite (compare #6 with #7);	Show matches via chart, narrative or other explicit method.
		9. Provide process by which student may challenge a pre/co-requisite.	A challenge process is already in place, but department needs to define acceptable proof for challenging a particular pre/co-requisite: transcript from another school, audition, exam, etc.

Revised 03/02

CONTRA COSTA COLLEGE
CONTENT REVIEW FORM
VALIDATION FORM

**[Use one validation form per pre/co-requisite, advisory
except when Pre/Co-requisites are linked by "or" statements]**
Pre/Co-requisites must have Challenge policies

Course & number:	MUSIC 195D
Course title:	Clinics, Seminars, and Workshop Skills Development
Pre/co-requisite to be validated:	
Challenge Policy:	
Advisory:	
Prepared by:	Stephanie Austin	Date:	Spring, 2008

Content review is required for any prerequisite, co-requisite, or advisory to determine whether students who do not meet the specified standard are highly unlikely to receive a satisfactory grade in the course [Title 5, Section 55201 (b) (1]. This validation is separate from course approval. Additional scrutiny may be required, depending on the type of pre/co-requisite. See the indicated page numbers of the District Model Policy for more information.

Directions: Circle one of the following and attach required justification AND content review documentation.

1. This course has no course pre/corequisites or advisories.
2. The listed pre/co-requisite is advisory only.
3. This is a lab course. The primary course, _____, will have the validation evidence.
4. This pre/co-requisite is required in order to make the course acceptable for transfer by the UC or CSU systems. Attach documentation (catalog descriptions) from three or more UC/CSU campuses.
5. This course is part of a sequence of courses within and/or across disciplines. Attach a copy of the course outline that includes a list of the specific skills and knowledge that the student must possess to be ready to take the course.
6. The prerequisite is required for enrollment in a program.
   Program name: _____ Program prerequisite(s) must be approved as provided for at least one required course in the program, of which this is one. Attach copy of course outline specifying skills and/or knowledge that student must possess.
7. This prerequisite is required for the health or safety of the students in the course; students who lack this prerequisite might endanger themselves or other students. Attach a copy of the course outline that specifically lists what the student must possess before entering the course.
8. This pre/co-requisite is required by law or government regulation. Attach a copy of pertinent law or regulation.
9. This pre/co-requisite is one of recency or another measure of readiness. Attach both a copy of the course outline listing the specific skills student must possess AND data gathered as directed by the District Model Policy.
10. This prerequisite involves a limitation on enrollment. This includes auditions for performance courses, honors courses or sections, and blocks of courses or sections created to set up a cohort of students (such as PACE). Attach documentation as directed by pertinent sections of the District Model Policy.

*** **NOTE:** *In addition to rigorous content review,* an instructor may request a study of the empirical relationship between a prerequisite course (or placement tool) and subsequent student performance in the targeted course. The rigor of content review will be established on a college-wide basis in conjunction with District research requirements.

Contra Costa College
Course Outline

Department &Number	MUSIC 195D	**Number of Weeks**	18
Course Title	Clinics, Seminars, and Workshop Skills Development	**Lecture Hours**	0
Prerequisite	None	**Lab Hours**	1.5-9
Co-requisite	None	**Hours By Arrangement**	
Challenge Policy		**Activity Hours**	
Advisory		**Units**	.5-3

COURSE/CATALOG DESCRIPTION

This course is designed to provide students multiple approaches to instrumental and musicianship skill development through special study formats not offered in Contra Costa College music classes. This course component concentrates on specialized short-term projects for clinics, seminars and workshops on/off campus. May be repeated three times.

COURSE OBJECTIVE

At the completion of the course the student will be able to:

Demonstrate advanced skills in musicianship.

COURSE CONTENT: (In detail; attach additional information as needed and include percentage breakdown)

25	%	Review of literature.
25	%	Journal
50	%	Project

METHODS OF INSTRUCTION

Lecture and demonstration
Performance and project evaluation and critique
Collaborative learning through discussion and advanced projects.

INSTRUCTIONAL MATERIALS

Textbook Title:	CCC library resources and Music Library scores.
Author:	
Publisher:	
Edition/Date:	

COURSE EXPECTATIONS (Use applicable expectations)

Outside of Class Weekly Assignments   Hours per week

Weekly Reading Assignments	3
Weekly Writing Assignments	3
Weekly Math Problems	
Lab or Software Application Assignments	
Other Performance Assignments	3

STUDENT EVALUATION: (Show percentage breakdown for evaluation instruments)

50	%	Written Assignments
50	%	Project

GRADING POLICY (Choose LG, CR/NC, or SC)

[ ] Letter Grade	[ ] Credit / No Credit	[X] Student Choice
90% - 100% = A	70% and above = Credit	90% - 100% = A
80% - 89% = B	Below 70% = No Credit	80% - 89% = B
70% - 79% = C		70% - 79% = C
60% - 69% = D		60% - 69% = D
Below 60% = F		Below 60% = F
		or
		70% and above = Credit
		Below 70% = No Credit

Prepared by:	Stephanie Austin
Course New/Revision Date:	
Course Effective Date:	*Spring 2008*

Revised 11/07

CONTRA COSTA COLLEGE

COURSE OUTLINE

MUSIC 195A,B,C,D

INSTRUMENTAL AND MUSICIANSHIP SKILLS DEVELOPMENT

Number of weeks: 13
Hours per week : 1-9
Lab 1-9
Units .5-3

COURSE CATEGORY IV

Course Description

A course designed to provide students multiple approaches to instrumental
and musicianship skill development through special study formats not offered
in CCC music classes. Course components include A - Instrumental Skills;
B - Musicianship Skills; C - Pedagogy Training; D - Specialized Short-Term
Projects for clinics, seminars and workshops on/off campus. Each component
may be repeated three times.

Course Objective

On completion of this course the student will be able to demonstrate advanced
skills relative to the specific study project.

Course Content

A. Instrumental Skills Development
1. Solo or group study -specific literature
2. Solo or Ensemble rehearsal and performance, including accompanying
3. Technique study in specific areas of instrumental skill development
4. Electronic music-synthesizer study;composing and performance projects
B. Musicianship Skills Development
1. CAIM (computer-assisted instruction in music)projects in music theory
2. Self-paced audio-cassette programs for pitch training and rhythm reading
C. Pedagogy Projects
1. Music tutor training
2. Studio teacher training
D. Specialized Short-term projects for clinics, seminars and workshops on/off campus

Methods of Instruction

Depending on the project format, the method of instruction may include lecture/
demonstration, rehearsal, critique/evaluation.
Course management will involve collaboration of the instructor and student in
designing the project and working out a course contract to include meeting times,
work to be accomplished and required hours.

Instructional Materials

CCC Library resources
Music Library scores/technical studies
CAIM software programs
Audio-cassette self-paced programs

Evaluation of Student Progress

Student(s) must complete the project described in the contract.
The project's quality will be evaluated relative to the specific
course objectives. Skill achievement may be determined by
   1) satisfactory scores in audio-cassette and computer software programs;
   2) skill demonstration in performance projects;
   3) evaluation of content and scope of writing projects in theory and
      pedagogy areas.

Grading Standard

Completion of the project   70%

Quality of the project   30%

Instructor: Lenore Lundholm   11/6/90

Clinics, Seminars, and Workshop Skills Development MUSIC 195D

(510) 235-7800 ext. 4361; Office 102

Instructor: Stephanie Austin

T 12:15-5:15

by arrangement

Office Hours MW 3:30-4/T Th1:30-3

Course Description: This course is designed to provide students multiple approaches to instrumental and musicianship skill development through special study formats not offered in Contra Costa College music classes. This course component concentrates on specialized short-term projects for clinics, seminars and workshops on/off campus. May be repeated three times.

Course Objectives:
- o Demonstrate advanced skills in musicianship.

Methods of Instruction: Lecture, demonstration, performance and project evaluation and critique, collaborative learning through discussion and advanced projects.

Content:
- o Review of the literature
- o Journal
- o Project
- o Clinic, seminar, and/or workshop attendance

Texts: CCC library resources and Music Library scores.

Equipment: Key card - *pay $1 to admissions and ask for a practice room key. Bring the receipt to me at the next class time, and I will checkout the key card to you.*

Evaluation:

Students must meet weekly with the instructor to demonstrate ability on classroom assignments. These will be scored on effort and progress from one session to the next.

Written Assignments	**50%**
Project	**50%**

Grading:

Successful completion of:		
	90%	A
	80%	B
	70%	C
	60%	D
	59% and below	F
	70% and above	Credit
	69% and below	No credit

Weekly Schedule:

To be announced

Week 5	Problem Statement due Journal due (for comments)
Week 10	Review of the Literature due Journal due (for comments)
Week 18	Portfolio due

Clinics, Seminars, and Workshop Skills Development
MUSIC 195D

Sample Assignment

Journal Creation

- o The journal should be between 15 and 18 pages in length, 12 font, double spaced.
- o This should contain a narrative of:
  - * Experiences
  - * Calendar of events
  - * Reflections
  - * Observations

CONTENT REVIEW OF

(MUSIC 195D, Clinics, Seminars, and Workshop Skills Development)

1. Stephanie Austin
2. See Course Outline
3. See attached documentation.(Cultural Pluralism (if applicable), Justification for Offering Course, and Department Justification Statements are written below)
4. See attached Course Outline and Syllabus.

The Music Department co-chairs, Stephanie Austin and Wayne Organ, meet regularly throughout each semester in order to discuss music projects curriculum. Content and skill assessments are done at that time.

5. Content Review Packet completed and provided to Instructional Office.
6. The knowledge and skills necessary for successful completion of this course are those listed on the Content Review Matrix and taken from the Course Outline.
7. See attached Content Review Matrix and Course Outlines for pre/co-requisites.
8. See attached Content Review Matrix (or narrative).
9. See attached pre/co-requisite Challenge Test **and/or** *explanation of the challenge process by which the student may challenge the pre/co-requisite.*

Cultural Pluralism
Not applicable. This course does not meet General Education requirements.

Justification Statement for Offering Course
This course is the fourth within the series of special project courses offered at Contra Costa College. This course offers a forum for students to initiate projects and develop skills through clinics, seminars, and workshops. These are skills that all musicians will need, throughout their professional careers.

Department Justification Statement
MUSIC 195D supports and prepares students to meet departmental goals as stated in the Student Learning Outcomes.

General Music Goals:
All graduating Contra Costa music students will be able to discuss, appreciate, and apply music.
-   o   Student Outcome #3 Graduating students will possess the ability to express personal responses to aural listening, verbally, intellectually, and intuitively.
-   o   Student Outcome #4: Graduating students will possess the ability to make valid assessments of quality of expression in music.
-   o   Student Outcome #5: Graduating students will possess the ability to understand and evaluate contemporary thinking about music.

Applied Music Goals:

Students graduating in Applied Music (Vocal, Piano, Guitar, Choir) will be able to function creatively and effectively performance settings.

- o Student Outcome #2: Graduating students will demonstrate familiarity with and basic competence in a number of musical genre.

Course-level SLO (Student Learning Outcomes)

- o Students will demonstrate skills gained through clinics, workshops, and seminars on and off campus.